

PRACTICE INTERVIEW EVALUATION

1 = strong

2 = ok

3 = needs improvement

Non-verbal communication

\_\_\_\_ First overall impression

\_\_\_\_ Smile

\_\_\_\_ Handshake

\_\_\_\_ Eye contact

\_\_\_\_ Gestures / mannerisms

\_\_\_\_ Posture

Communication

\_\_\_\_ Small talk (appropriate, relaxed)

\_\_\_\_ Adapted to interview’s style and pace

\_\_\_\_ Length and conciseness of responses (appropriate)

\_\_\_\_ Displayed enthusiasm for opportunity

\_\_\_\_ Focused on strengths vs. weaknesses

\_\_\_\_ Avoided use of “um,” “you know,” “like”

Appearance & demeanor

**\_\_\_\_** Physical impression (energetic, tired, tense)

**\_\_\_\_** Personal grooming

**\_\_\_\_** Appropriate attire

**\_\_\_\_** Attitude (sincere, courteous, professional)

# Preparation

**\_\_\_\_** Provided outstanding resume

**\_\_\_\_** Handled difficult questions

**\_\_\_\_** Gave examples to back up skills and interests

**\_\_\_\_** Displayed knowledge of company

**\_\_\_\_** Asked good questions

## Comments

What specific advice would you give to help this student improve?

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